

AGENDA FOR THE QUORUM COURT MEETING
MONDAY MARCH 11, 2019
JEFFERSON COUNTY
COURTHOUSE 101 W. BARRAQUE
PINE BLUFF, ARKANSAS
TIME 5:30 P.M.

I. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE AND ROLL CALL.

II. READING AND DISPOSITION OF MINUTES.

Reading and Disposition of the Febuary 11, 2019 Quorum Court Meetings Minutes.

III. REPORT OF THE COMMITTEES.

A. Finance Committee -Justice Ted Harden

IV. UNFINISHED BUSINESS

V. COMMENTS OR QUESTIONS FROM THE PUBLIC ON THE BUSINESS BEFORE US.

VI. Presentation -Booker Clemons, Former County Judge

VII. NEW BUSINESS

1 AN APPROPRIATION ORDINANCE AMENDING APPROPRIATION ORDINANCE 2018-105, THE 2019 BUDGET, TO PROVIDE A SUPPLEMENTAL APPROPRIATION AMENDING 1000 STYLED COUNTY GENERAL FUND TO PROVIDE FOR A TRANSFER IN THE AMOUNT OF \$11,838.84 TO 1000-0118-3050 STYLED COMPREHENSIVE INSURANCE.

2 AN APPROPRIATION ORDINANCE AMENDING APPROPRIATION ORDINANCE 2018-105, THE 2019 BUDGET, TO PROVIDE A SUPPLEMENTAL

APPROPRIATION AMENDING 1000 STYLED COUNTY
GENERAL FUND TO PROVIDE FOR A TRANSFER IN
THE AMOUNT OF \$86,086.73 TO 1000-0100-1007
STYLED RETIREMENT MATCHING.

- I. ANNOUNCEMENTS
- II. ADJOURNMENT

Due to the amount of rainfall we have had from the fall of 2018 to now actually, our roads have been damaged more than they have in several years. Our call intake on potholes, roads eroding and pipes that run under roads collapsing is at an all-time high. This amount of rainfall has also taken a toll on some of our bridges.

We usually have 2 to 3 crews out daily filling potholes. We have our Pothole Patcher, one employee drives this piece of equipment and can fill potholes by himself, and then we have 2 trucks that pull trailers that are full of asphalt, a crew of two guys are actually filling the potholes by hand. We have probably hit every asphalt road in the county since the first of the year.

Some of the roads where we have had to replace culverts that run under the road are Earl Chaddick Rd, Middle Warren Rd, Vaugine, Shannon Road, White Hall Saddle Club and Trulock Bay Road.

Roads that we have had to fix washouts have been Clemmons Rd, Huntley Trail, Jed Road, Mail Route Road, Collier Lee, Lee Springs Road and Leeberry Road.

On the days that it is actually raining we are also trying to unstop as many culverts and ditches as possible to keep the roads passable.

The first of the year we repaired Celia Road in front of Fiber Resources but as soon as we completed the project we got a lot of rain so this is a project that we will have to redo.

We have a great working relationship with the Arkansas Highway Department Bridge Division and a couple of weeks ago they called us late one afternoon to inform us of a bridge on Collier Lee that was in really bad shape, they were in our office at 7am the following morning, we rerouted some of our guys to go work on this bridge, they found that when they got there that the bridge was not safe, they got our Lowboy on it to start working on it and the bridge gave way, luckily CJ Gaddy was operating the Lowboy and knew how to handle the situation, needless to say, that bridge is out of commission, but the public is not in any danger of that bridge collapsing while they are going across it.

Another thing that we have had to concentrate on is the illegal dump sites that we have in Jefferson County. We are having to go out almost every day to clean up an illegal dump site using our grapple truck.

Summary of First Quarter Jefferson County Savings and Projects

I. Savings

- **Workforce Reduction:** Approximately \$300,000 in county savings by reducing the workforce. The County Judge reduced his workforce budget by \$100,000.
- **County Vehicle Fleet:** Reduced vehicle fleet by 20 units. This provides savings on insurance, maintenance and gas. Auctioning these vehicles will provide approximately \$150,000 for the Reserve Fund.
- **AT&T:** \$8,000 per month in savings on phone and internet services while upgrading the county communications infrastructure. This project will provide new phones and phone system, courthouse-wide high speed internet, voice over IP (VOIP).
- **Insurance Inventory:** Updating the Insurance Inventory List by removing vehicles and other items that no longer belong to the county or no longer need to be insured to decrease insurance costs.
- **Clothing and Floor Mats Contract:** Savings of approximately \$50,000 per year on services for clothing and floor mats by creating a line item in the budget to purchase uniforms for road department employees and self-maintenance of all other services that Aramark provides.
- **Elevator Service Contract:** Negotiated lower costs for servicing elevators by \$4,000 per year.

II. Current Projects

- **Johnson Controls Energy Efficiency Project:** Upgrades to lighting, plumbing, heating & air, boiler, and kitchen at the jail. Adding solar panels. Making county buildings more energy efficient and ensuring long term sustainability of infrastructure.
- **Contract with Paper Mill:** Revenue generating project. County will sell aggregate tire product at \$30 per ton to the paper mill to provide for their fuel needs.
- **Contract with Craighead County:** Revenue generating project. Shredding tires for Craighead County at \$50 per ton.
- **Tucker Community Park Upgrades:** \$50,000 improvement project for the Tucker community park via a grant from the State of Arkansas.
- **Vehicle Pool Program:** Software based program to track sharing of county vehicles.
- **Reserve Fund Account:** There is currently \$196,871.62 in the Reserve Fund. Funds from reimbursable depreciation are going into this fund as well as what we will make from the vehicle fleet auction. The county is owed additional reimbursable depreciation (\$100,000) from the insurance company this year.

- **Installation of Security Cameras at the Recycling and Tire Shredding Facility:** Enhanced security at the recycling and tire shredding facility and added high speed internet for off-site camera monitoring.
- **Jonesboro Roofing:** Hail damage repairs on county property including Adult Detention, Courthouse, Road Department, Juvenile Detention, WH Library, Coroner, Extension Office, WC Library, Sherriff/CID, Election Commission, Public Defender, and Tire/Recycling. Total cost \$1,455,440 paid by insurance.
- **Updating New County Website:** Departmental informational videos are being added to the website and are already completed for the road department and recycling as well as a welcome video by the County Judge. Adding the Quorum Court Agenda, Minutes, Ordinances, and Court Orders for public download to improve transparency. Posting photos and information about road department projects and other county infrastructure/technology projects.
- **Designated Smoking Area:** Creating a dedicated smoking area on the east end of the Courthouse.

III. Upcoming Projects

- **Central Supply:** Providing cost savings on office supplies by buying products in bulk for the county and distributing it from a central supply.
- **Countywide Email:** Providing employees and elected officials with a Jefferson County email address (email@jeffersoncountyar.gov) to conduct official business and receive alerts, memos and other county information.
- **New Health Department:** Negotiations are being made to construct a new Health Department in the near future.
- **New Veterans Service Office:** Negotiations are being made to construct a new Veterans Service Office in the near future.
- **New Coroner's Office:** Negotiations are being made to construct a new Coroner's Office in the near future.
- **New Contracts for Waste Management:** We are looking to find other avenues and vendors for cheaper waste management services due to the continuing rising costs from our current waste management provider.

DATE 02/08/2019

**JEFFERSON COUNTY ENVIRONMENTAL OFFICE
KENNETH WHITMORE SR.
ENVIRONMENTAL OFFICER
GERALD ROBINSON COUNTY JUDGE**

REQUEST FOR CLEAN UP OF ILLEGAL DUMPSITE

This officer is requesting the cleanup of an illegal dumpsite that is located on 22nd Street approximately 50 feet west of its intersection with Pine Street. The dumpsite consists of twenty three (23) vehicle tires that were placed on the east side of the road. Your prompt attention to this matter is graciously appreciated. I am also requesting that I be contacted prior to this clean up, thank you.

DATE 02/08/2019

**JEFFERSON COUNTY ENVIRONMENTAL OFFICE
KENNETH WHITMORE SR.
ENVIRONMENTAL OFFICER
GERALD ROBINSON COUNTY JUDGE**

REQUEST FOR CLEAN UP OF ILLEGAL DUMPSITE

This officer is requesting the cleanup of an illegal dumpsite that is located on Pine Street approximately 200 feet north of its intersection with 21st Street. The dumpsite consists of twenty (20) vehicle tires that were placed on the east side of the road. Your prompt attention to this matter is graciously appreciated. I am also requesting that I be contacted prior to this clean up, thank you.

DATE 02/08/2019

**JEFFERSON COUNTY ENVIRONMENTAL OFFICE
KENNETH WHITMORE SR.
ENVIRONMENTAL OFFICER
GERALD ROBINSON COUNTY JUDGE**

REQUEST FOR CLEAN UP OF ILLEGAL DUMPSITE

This officer is requesting the cleanup of an illegal dumpsite that is located on Chestnut Street approximately 70 feet north of its intersection with 24th Street. The dumpsite consists of seven (7) vehicle tires that were placed on the east side of the road. Your prompt attention to this matter is graciously appreciated. I am also requesting that I be contacted prior to this clean up, thank you.

02/22/2019

**JEFFERSON COUNTY ENVIRONMENTAL OFFICE
KENNETH WHITMORE SR.
ENVIRONMENTAL OFFICER
GERALD ROBINSON COUNTY JUDGE**

REQUEST FOR CLEAN UP OF ILLEGAL DUMPSITE

This officer is requesting the cleanup of an illegal dumpsite that is located at 801 Missouri Street. The dumpsite consists of forty one (41) vehicle tires that were placed on the north side of this address. Your prompt attention to this matter is graciously appreciated.

DATE 02/14/2019

**JEFFERSON COUNTY ENVIRONMENTAL OFFICE
KENNETH WHITMORE SR.
ENVIRONMENTAL OFFICER
GERALD ROBINSON COUNTY JUDGE**

REQUEST FOR CLEAN UP OF ILLEGAL DUMPSITE

This officer is requesting the cleanup of an illegal dumpsite that is located in the ditch of 1105 East 24th Street. The dumpsite consists of twenty five (25) vehicle tires that were placed on the east side of the road. Your prompt attention to this matter is graciously appreciated. I am also requesting that I be contacted prior to this clean up, thank you.

DATE 02/22/2019

**JEFFERSON COUNTY ENVIRONMENTAL OFFICE
KENNETH WHITMORE SR.
ENVIRONMENTAL OFFICER
GERALD ROBINSON COUNTY JUDGE**

REQUEST FOR CLEAN UP OF ILLEGAL DUMPSITE

This officer is requesting the cleanup of an illegal dumpsite that is located approximately 150 feet west of 2925 South Missouri Street. The dumpsite consists of two hundred twenty seven (227) vehicle tires that were placed on the east side of the road. Your prompt attention to this matter is graciously appreciated. I am also requesting that I be contacted prior to this clean up, thank you.

State of Arkansas
County of Jefferson
Quorum Court

APPROPRIATION ORDINANCE NO. 2019-_____

AN APPROPRIATION ORDINANCE AMENDING APPROPRIATION ORDINANCE 2018-105, THE 2019 BUDGET, TO PROVIDE A SUPPLEMENTAL APPROPRIATION AMENDING 1000 STYLED COUNTY GENERAL FUND TO PROVIDE FOR A TRANSFER IN THE AMOUNT OF \$86,086.73 TO 1000-0100-1007 STYLED RETIREMENT MATCHING.

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF JEFFERSON, STATE OF ARKANSAS:

ARTICLE I: The County Treasurer is hereby directed to transfer funds in the amount of \$86,086.73 from County General Fund to Retirement Matching 1000-0100-1007 in accordance with detailed attachment hereto.

ARTICLE II: This Appropriation Ordinance hereby amends Appropriation Ordinance No.2018-105 to reflect the distribution of the Appropriation 1000 County General in accordance detailed in attachment hereto.

ARTICLE III: The County Judge is hereby authorized to approve distribution of the appropriation as set forth in Article II.

ARTICLE IV: That this Appropriation Ordinance shall be in full force and effect from and after its passage and approval.

AN APPROPRIATION ORDINANCE AMENDING
APPROPRIATION ORDINANCE 2018-105, THE
2019 BUDGET, TO PROVIDE A SUPPLEMENTAL
APPROPRIATION AMENDING 1000 STYLED
COUNTY GENERAL FUND TO PROVIDE FOR A
TRANSFER IN THE AMOUNT OF \$86,086.73 TO
1000-0100-1007 STYLED RETIREMENT MATCHING.

BY:

APPROVED BY:

TED HARDEN
JUSTICE OF THE PEACE
JEFFERSON COUNTY, ARKANSAS

TERRY WYNNE
COUNTY ATTORNEY
JEFFERSON COUNTY, ARKANSAS

APPROVED:

ATTEST:

GERALD ROBINSON
JEFFERSON COUNTY JUDGE
JEFFERSON COUNTY, ARKANSAS

SHAWNDRAG TAGGART
JEFFERSON COUNTY CLERK
JEFFERSON COUNTY, ARKANSAS

Date_____

Date_____

Jefferson County, Arkansas 2019 County Budget Preparation Summary

• Based on 2019 Projected Revenues of \$9,639,312.00, Jefferson County will have the amount of \$8,675,380.80 available for appropriation from County General Fund.

• Jefferson County also has continuing financial obligations for 2019 as follows:

o J. Y. Williams Judgment - \$86,086.73 (County contribution to APERS)

o Jefferson County's Share to MECA - \$265,969.00

o Total amount of County's continuing financial obligation is

\$352,055.00

Note: Under Option D, the County General Budget for 1000-0400 Sheriff will remain at \$2,030,000.00 with the following appropriation breakdown: \$1,006,128.70 for Gross Wages; \$400,900.00 Payroll Match; \$629,309.00 Maintenance & Operations, specifically, \$188,259.00 placed in line item 1000-0400-4002 (Buildings to pay the Construction cost from the short-term financing agreement per Jefferson County Ordinance No.'s 2017-15 and 2017-70)

• After deducting the above financial obligations from the amount of available appropriations (\$352,055.00), the county has \$8,323,325.80 left available to appropriate from County General.

o The County General Budget as currently proposed is \$8,386,124.49

o That leaves an additional \$63,000.00 that needs to be cut from the

proposed County General Budget.

State of Arkansas
County of Jefferson
Quorum Court

APPROPRIATION ORDINANCE NO. 2019-_____

AN APPROPRIATION ORDINANCE AMENDING APPROPRIATION ORDINANCE 2018-105, THE 2019 BUDGET, TO PROVIDE A SUPPLEMENTAL APPROPRIATION AMENDING 1000 STYLED COUNTY GENERAL FUND TO PROVIDE FOR A TRANSFER IN THE AMOUNT OF \$11,838.84 TO 1000-0118-3050 STYLED COMPREHENSIVE INSURANCE.

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF JEFFERSON, STATE OF ARKANSAS:

ARTICLE I: The County Treasurer is hereby directed to transfer funds in the amount of \$11,838.84 from County General Fund to the Comprehensive Insurance 1000-0118-3050 in accordance with detailed attachment hereto.

ARTICLE II: This Appropriation Ordinance hereby amends Appropriation Ordinance No.2018-105 to reflect the distribution of the Appropriation 1000 County General in accordance detailed in attachment hereto.

ARTICLE III: The County Judge is hereby authorized to approve distribution of the appropriation as set forth in Article II.

ARTICLE IV: That this Appropriation Ordinance shall be in full force and effect from and after its passage and approval.

AN APPROPRIATION ORDINANCE AMENDING
APPROPRIATION ORDINANCE 2018-105, THE
2019 BUDGET, TO PROVIDE A SUPPLEMENTAL
APPROPRIATION AMENDING 1000 STYLED COUNTY
GENERAL FUND TO PROVIDE FOR A TRANSFER IN
THE AMOUNT OF \$11,838.84 TO 1000-0118-3050
STYLED COMPREHENSIVE INSURANCE.

BY:

TED HARDEN
JUSTICE OF THE PEACE
JEFFERSON COUNTY, ARKANSAS

APPROVED:

GERALD ROBINSON
JEFFERSON COUNTY JUDGE
JEFFERSON COUNTY, ARKANSAS

APPROVED BY:

TERRY WYNNE
COUNTY ATTORNEY
JEFFERSON COUNTY, ARKANSAS

ATTEST:

SHAWNDRAG TAGGART
JEFFERSON COUNTY CLERK
JEFFERSON COUNTY, ARKANSAS

STATE OF ARKANSAS

Office of the County Judge

JEFFERSON COUNTY



Gerald Robinson

Jefferson County Judge

101 WEST BARRAQUE, SUITE 107

PINE BLUFF, ARKANSAS 71601

PHONE: (870) 541-5360

FAX: (870) 536-2977

WEBSITE: WWW.JEFFERSONCOUNTYAR.GOV

To: Shawndra Taggert, Jefferson County Clerk

From: Gerald Robinson, Jefferson County Judge

Re: First Arkansas Insurance

Date: February 7, 2019

With regards to the invoice from First Arkansas Insurance, \$121,500 was appropriated and applied to the total balance. This matter has been discussed with First Arkansas Insurance and the balance owed will be paid at a later date.

If you should have any questions, please feel free to contact me.

Signed,


Gerald Robinson

Jefferson County Judge

Cc: Pam Jenkins, Chief of Staff

PAMELA JENKINS
CHIEF OF STAFF

THADDEUS HANDLEY
LEGISLATIVE OFFICER

HANK WILKINS, V
INVENTORY/ACCOUNTS
MANAGER

BRANDY YATES
ADMINISTRATIVE SECRETARY

First Arkansas Insurance/Pine Bluff

PO Box 8367

Pine Bluff, AR 71611-8367

Phone (870)541-0020 Fax (870)535-8318

INVOICE

JEFFCOU-01

TO: JEFFERSON COUNTY

c/o County Judge
County Court House
101 West Barraque
Pine Bluff, AR 71602

REMIT PAYMENT TO:

FIRST ARKANSAS INSURANCE
PO BOX 8367
PINE BLUFF, ARKANSAS 71611

AFFIDAVIT AUTHORIZING
1005-0100-3023 121,500.00
ACCOUNT NUMBER AMOUNT AUTHORIZED
I affirm that this invoice is true and correct, and that
no part thereof has been previously paid and that
the goods or services submitted for payment have
actually been rendered to the best of my
knowledge and belief.
Authorized Signature: *[Signature]* Date: 2/6/19

DESCRIPTION	AMOUNT
Policy Number: IC05345 Coverage Description: Jefferson County Property/Auto/Equipment Policy Period: 01/01/2019-2020 Carrier: U S Bank as Trustee for Aperma	\$133,338.84
<p>Make all checks payable to First Arkansas Insurance</p> <p>Thank you for your business!</p>	
TOTAL	\$133,338.84