

SPECIAL MEETING

AGENDA FOR THE QUORUM COMMITTEE MEETING
MONDAY JULY 8, 2019
JEFFERSON COUNTY COURTHOUSE
101 W. BARRAQUE
PINE BLUFF, ARKANSAS
TIME 5:20 P.M.

I. ROLL CALL

II. REPORTS OF THE COMMITTEES

Public Safety – Justice Jimmy Fisher

1. AN APPROPRIATION ORDINANCE TO PROVIDE A SUPPLEMENTAL APPROPRIATION FROM 1805 STYLED PUBLIC SAFETY SALES TAX FUND TO 1803 JUVENILE JUSTICE CENTER FUND

Budget and Finance- Justice Ted Harden

1. AN APPROPRIATION ORDINANCE TO PROVIDE A SUPPLEMENTAL APPROPRIATION FROM 1805 STYLED PUBLIC SAFETY SALES TAX FUND TO 1803 JUVENILE JUSTICE CENTER FUND

III. ADJOURNMENT

AGENDA FOR THE QUORUM COURT MEETING

Monday July 8th, 2019
JEFFERSON COUNTY COURTHOUSE
101 W. BARRAQUE
PINE BLUFF, AR
TIME 5:30P.M.

I. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE AND ROLL CALL

II. READING AND DISPOSITION OF MINUTES

Reading and Disposition of the June 10th, 2019 Quorum Court Meeting's Minutes

III. REPORT OF THE COMMITTEES

A. Public Safety Committee - Justice Jimmy Fisher

B. Judicial Committee – Patricia Royal Johnson

C. Finance Committee - Justice Ted Harden

IV. UNFINISHED BUSINESS

V. COMMENTS OR QUESTIONS FROM THE PUBLIC ON THE BUSINESS BEFORE US

VI. NEW BUSINESS

1

1. AN APPROPRIATION ORDINANCE TO TRANSFER FUNDS WITHIN 1000-0400 STYLED SHERIFF'S OFFICE FUND

2. AN APPROPRIATION ORDINANCE TO PROVIDE A SUPPLEMENTAL APPROPRIATION TO 3501 STYLED COURTHOUSE SECURITY FUND FROM 2019 COURT SECURITY GRANT

3. AN APPROPRIATION ORDINANCE TO PROVIDE A SUPPLEMENTAL APPROPRIATION FROM 1805 STYLED PUBLIC SAFETY SALES TAX FUND TO 1803 JUVENILE JUSTICE CENTER FUND

4. AN APPROPRIATION ORDINANCE TO PROVIDE A SUPPLEMENTAL APPROPRIATION TO 1809 STYLED FINS AND TRUANCY FUND FROM 3031 STYLED CIRCUIT COURT JUVENILE DIVISION COURT FUND AND TRANSFER WITHIN 0414 STYLED SIXTH DIVISION CIRCUIT COURT FUND.

- VII. ANNOUNCEMENTS
- VIII. ADJOURNMENT

State of Arkansas
County of Jefferson
Quorum Court

APPROPRIATION ORDINANCE NO. 2019-_____

AN APPROPRIATION ORDINANCE TO PROVIDE A SUPPLEMENTAL APPROPRIATION FROM 1805 STYLED PUBLIC SAFETY SALES TAX FUND TO 1803 JUVENILE JUSTICE CENTER FUND

BE ENACTED BY THE QUOROM COURT OF THE COUNTY OF JEFFERSON, STATED OF ARKANSAS:

Article I. The County Judge is hereby authorized to appropriate funds in the amount \$468,350.85 from 1805 Public Sales Tax Fund to 1803 Juvenile Justice Center Fund in accordance with detailed attachment hereto:

Article III. That this Ordinance hereby amends Appropriation Ordinance 2018-105, the 2019 Budget, to reflect an increase in the amount of \$468,350.85. The Budget will increase from \$1,289,840.30 to \$1,758,191.15.

Article II. That this Appropriation Ordinance shall be in full force and effect from and after its approval.

AN APPROPRIATION ORDINANCE TO PROVIDE
A SUPPLEMENTAL APPROPRIATION FROM 1000
STYLED COUNTY GENERAL FUND TO 1803
JUVENILE JUSTICE CENTER FUND

BY: _____

JIMMY FISHER
JUSTICE OF THE PEACE
JEFFERSON COUNTY, ARKANSAS
APPROVED: _____

GERALD ROBINSON
JEFFERSON COUNTY JUDGE
JEFFERSON COUNTY, ARKANSAS
DATE _____

APPROVED BY: _____

TERRY WYNNE
COUNTY ATTORNEY
JEFFERSON COUNTY, ARKANSAS
ATTEST: _____

SHAWNDRAGART
JEFFERSON COUNTY CLERK
JEFFERSON COUNTY, ARKANSAS
DATE _____

Attachments – 8 pages

2019

New Budget Report

Fund: 1803 - 1803

Dept: 00-9999

Item: 00 - 9999

Line Item	Description	Year to Date Trans/Appro	Year to Date Expenditures	Budgeted Amount	Year to Date Balance	New Budget Amount	Init
Fund: 1803	JUVENILE JUSTICE CENTER						
Office: 0418	JUVENILE JUSTICE CENTER						
Group: 4181001 - 4181999	PERSONAL SERVICES						
1803-04181001	SALARIES (FULL TIME)	(\$2,133.96)	\$610,254.42	\$1,010,331.00	\$397,942.62	902,165.55	
1803-04181002	SALARIES (PART TIME)	\$0.00	\$64,572.47	\$26,578.00	(\$37,994.47)	26,578.00	
1803-04181006	SOCIAL SECURITY MATCHING	(\$163.25)	\$39,984.20	\$79,323.54	\$39,176.09	71,048.88	
1803-04181007	RETIREMENT MATCHING	(\$320.84)	\$80,204.82	\$147,760.91	\$67,235.25	138,211.76	
1803-04181009	HEALTH INSURANCE MATCHING	\$0.00	\$65,801.61	\$101,033.10	\$35,231.49	90,216.56	
1803-04181016	LIFE INSURANCE	\$0.00	\$1,219.03	\$2,912.00	\$1,692.97	2,150.40	
Group Totals:		(\$2,618.05)	\$862,036.55	\$1,367,938.55	\$503,283.95	\$1,230,371.15	
Group: 4182001 - 4182999	SUPPLIES						
1803-04182001	GENERAL SUPPLIES	\$0.00	\$22,201.27	\$1,500.00	(\$20,701.27)	12,000.00	
1803-04182003	JANITORIAL SUPPLIES	\$0.00	\$17,391.37	\$26,800.00	\$9,408.63	27,000.00	
1803-04182004	MEDICINE AND DRUGS	\$0.00	\$4,036.69	\$18,600.00	\$14,563.31	16,000.00	
1803-04182005	FOOD	\$0.00	\$164,689.91	\$242,000.00	\$77,310.09	256,000.00	
1803-04182006	CLOTHING AND UNIFORM	\$0.00	\$3,093.58	\$4,473.00	\$1,379.42	17,000.00	
1803-04182007	FUEL OIL AND LUBRICANTS	\$0.00	\$4,205.53	\$7,000.00	\$2,794.47	7,300.00	
1803-04182008	TIRES AND TUBES	\$0.00	\$1,231.23	\$792.00	(\$439.23)	1,100.00	
1803-04182020	BUILDING MATERIALS AND SUPPLI	\$0.00	\$33,487.63	\$43,300.00	\$9,812.37	50,000.00	
1803-04182023	PARTS AND REPAIRS	\$0.00	\$6,164.26	\$7,000.00	\$835.74	1,000.00	
1803-04182024	MAINTNANCE AND SERVICE CONTR	\$0.00	\$200.00	\$0.00	(\$200.00)	2,000.00	
Group Totals:		\$0.00	\$256,701.47	\$351,465.00	\$94,763.53	\$395,400.00	
Group: 4183001 - 4183999	OTHER SERVICES & CHARGES						
1803-04183003	COMPUTER SERVICES	\$0.00	\$0.00	\$8,360.00	\$8,360.00	10,000.00	
1803-04183006	MEDICAL DENTAL AND HOSPITAL	\$0.00	\$4,783.25	\$8,700.00	\$3,916.75	9,000.00	
1803-04183009	OTHER PROFESSIONAL SERVICES	\$0.00	\$500.00	\$0.00	(\$500.00)	500.00	
1803-04183020	TELEPHONE AND FAX	\$0.00	\$16,113.78	\$18,000.00	\$1,886.22	17,250.00	
1803-04183022	CELL PHONE AND PAGERS	\$0.00	\$0.00	\$0.00	\$0.00		
1803-04183023	INTERNET CONNECTION	\$0.00	\$1,595.59	\$2,220.00	\$624.41	2,120.00	
1803-04183040	ADVERTISING AND PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00		
1803-04183050	OFFICAL AND DEPUTY BOND	\$0.00	\$0.00	\$0.00	\$0.00		
1803-04183052	FIRE AND EXTENDED COVERAGE	\$0.00	\$19,295.85	\$21,050.00	\$1,754.15	20,000.00	
1803-04183060	ELECTRICITY (UTILITY)	\$0.00	\$36,116.19	\$54,141.47	\$18,025.28	54,000.00	
1803-04183061	GAS (UTILITY)	\$0.00	\$8,958.29	\$7,000.00	(\$1,958.29)	10,000.00	
1803-04183062	WATER (UTILITY)	\$0.00	\$6,137.33	\$9,120.00	\$2,982.67	8,700.00	
1803-04183063	WASTE DISPOSAL (UTILITY)	\$0.00	\$0.00	\$0.00	\$0.00		
1803-04183080	PUBLIC RECORDS	\$0.00	\$0.00	\$0.00	\$0.00		
1803-04183090	DUES AND MEMBERSHIP	\$0.00	\$1,371.60	\$175.00	(\$1,196.60)	600.00	

2019

New Budget Report

Fund: 1803 - 1803

Dept: 00-9999

Item: 00 - 9999

Line Item	Description	Year to Date Trans/Appro	Year to Date Expenditures	Budgeted Amount	Year to Date Balance	New Budget Amount	Init
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Fund: 1803	JUVENILE JUSTICE CENTER						
Office: 0418	JUVENILE JUSTICE CENTER						
Group: 4183001 - 4183999	OTHER SERVICES & CHARGES						
1803-04183100	OTHER MISCELLANEOUS	\$0.00	\$1,151.96	\$6,600.00	\$5,448.04		
1803-04183101	TRAINING AND EDUCATION	\$0.00	\$272.00	\$350.00	\$78.00		
1803-04183113	LICENSES & RENEWAL	\$0.00	\$0.00	\$0.00	\$0.00		250.00
1803-04183114	SPECIAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00		
Group Totals:		\$0.00	\$96,295.84	\$136,716.47	\$39,420.63		\$132,420.00

Department Totals:		(\$2,618.05)	\$1,215,033.86	\$1,855,120.02	\$637,468.11		
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Fund: 1803	JUVENILE JUSTICE CENTER						
Office: 8888	TRANSFERS OUT						
Group: 88889999 - 88889999	TRANSFERS OUT						

1803-88889999	TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00		
Group Totals:		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00

Department Totals:		\$0.00	\$0.00	\$0.00	\$0.00		
Fund Totals:		(\$2,618.05)	\$1,215,033.86	\$1,855,120.02	\$637,468.11		\$1,358,191.15
Grand Totals		(\$2,618.05)	\$1,215,033.86	\$1,855,120.02	\$637,468.11		

JEFFERSON COUNTY, ARKANSAS

FUND: 1803

DEPT: 0418

JUVENILE JUSTICE CENTER

		2019 REQUESTED SALARY APPROPRIATION	
SLOT#	COUNT POSITION		
1	1 ADMINISTRATOR		58,601.00
2	1 CAPTAIN		47,372.00
3	4 SERGEANT		142,772.00
4	4 CORPORAL		128,390.00
5	4 JUVENILE OFFICER I		121,919.56
6	5 JUVENILE OFFICER II		115,000.00
7	1 TRANSPORTATION / PROCESS		29,640.00
8	1 BOOKKEEPER / PURCHASING		42,000.00
9	1 SECRETARY		40,000.00
10	1 MAINTENANCE I		44,000.00
11	1 MAINTENANCE II		32,000.00
12	3 COOK		63,411.99
13	1 HOUSEKEEPING TECH		37,059.00
14	2 PART-TIME JUVENILE OFFICERS (\$11/HR)		20,000.00
15	1 PART TIME NURSE		6,578.00
	31		928,743.55

SLOT	POSITION	ANNUAL	AVG/SLOT		HOURLY
			MONTH	SEMIMO	
1	ADMINISTRATOR	58,601.00	4,883.42	2,441.71	28.17
2	CAPTAIN	47,372.00	3,947.67	1,973.83	22.78
3	SERGEANT	35,593.00	2,974.42	1,487.21	17.16
4	CORPORAL	32,997.50	2,674.79	1,337.40	15.43
5	JUVENILE OFFICER I	30,479.89	2,539.99	1,270.00	14.65
6	JUVENILE OFFICER II	23,000.00	1,916.67	958.33	11.06
7	TRANSPORT / PROCESS	29,640.00	2,470.00	1,235.00	14.25
8	BOOKKEEPER / PURCHASING	42,000.00	3,500.00	1,750.00	20.19
9	SECRETARY	40,000.00	3,333.33	1,666.67	19.23
10	MAINTENANCE I	44,000.00	3,666.67	1,833.33	21.15
11	MAINTENANCE II	32,000.00	2,666.67	1,333.33	15.38
12	COOK	21,137.33	1,761.44	880.72	10.16
13	HOUSEKEEPING TECH	37,059.00	3,088.25	1,544.13	17.82
14	PART TIME JUVENILE OFFICERS	10,000.00	833.33	416.67	4.81
15	PART TIME NURSE	6,578.00	548.17	274.08	3.16
	TOTAL GROSS	928,743.35	77,395.30	38,697.65	446.51
	SOCIAL SEC MATCH	71,043.88			
	APERS MATCH	138,211.76			
	HEALTH INS	90,216.56			
	LIFE INS	2,150.40			
	TOTAL SALARIES BUDGET	1,230,371.15			

JUVENILE JUSTICE CENTER

2012	BUDGET	TRANS/APP	ADJ BUDGET	EXPEND	BALANCE
PERSONAL SERVICES	1,436,359.00	(12,000.00)	1,424,359.00	1,332,334.47	92,024.53
M&O	483,561.00	12,000.00	495,561.00	466,214.71	29,346.29
TOTAL	1,919,920.00	-	1,919,920.00	1,798,549.18	121,370.82

2013	BUDGET	TRANS/APP	ADJ BUDGET	EXPEND	BALANCE
PERSONAL SERVICES	985,241.24	1,318.85	986,560.09	1,323,978.89	(337,418.80)
M&O	344,758.76	-	344,758.76	478,066.04	(133,307.28)
TOTAL	1,330,000.00	1,318.85	1,331,318.85	1,802,044.93	(470,726.08)

2014	BUDGET	TRANS/APP	ADJ BUDGET	EXPEND	BALANCE
PERSONAL SERVICES	985,241.24	-	985,241.24	1,286,083.29	(300,842.05)
M&O	444,758.76	-	444,758.76	493,919.39	(49,160.63)
TOTAL	1,430,000.00	-	1,430,000.00	1,780,002.68	(350,002.68)

2015	BUDGET	TRANS/APP	ADJ BUDGET	EXPEND	BALANCE
PERSONAL SERVICES	1,247,867.43	-	1,247,867.43	1,260,284.62	(12,417.19)
M&O	302,132.57	234,800.00	536,932.57	555,346.97	(18,414.40)
TOTAL	1,550,000.00	234,800.00	1,784,800.00	1,815,631.59	(30,831.59)

2016	BUDGET	TRANS/APP	ADJ BUDGET	EXPEND	BALANCE
PERSONAL SERVICES	1,136,929.34	99,005.00	1,235,934.34	1,222,314.97	13,619.37
M&O	413,070.66	144,811.20	557,881.86	510,341.37	47,540.49
TOTAL	1,550,000.00	243,816.20	1,793,816.20	1,732,656.34	61,159.86

2017	BUDGET	TRANS/APP	ADJ BUDGET	EXPEND	BALANCE
PERSONAL SERVICES	1,136,929.34	67,765.99	1,204,695.33	1,182,827.24	21,868.09
M&O	413,070.66	162,265.22	575,335.88	525,033.73	50,302.15
TOTAL	1,550,000.00	230,031.21	1,780,031.21	1,707,860.97	72,170.24

2012-2017 AVG	BUDGET	TRANS/APP	ADJ BUDGET	EXPEND	BALANCE
PERSONAL SERVICES	1,154,761.27	26,014.97	1,180,776.24	1,267,970.58	(87,194.34)
M&O	400,225.40	92,312.74	492,538.14	504,820.37	(12,282.23)
TOTAL	1,554,986.67	118,327.71	1,673,314.38	1,772,790.95	(99,476.57)

2018 PROJECTED	BUDGET	TRANS/APP	ADJ BUDGET	EXPEND	BALANCE
PERSONAL SERVICES	1,367,938.55	(2,618.05)	1,365,320.50	1,210,255.17	155,065.33
M&O	487,181.47	-	487,181.47	518,103.39	(30,921.92)
TOTAL	1,855,120.02	(2,618.05)	1,852,501.97	1,728,358.56	124,143.41